

Instructions for Authors of Special editions of Journal of Spine Research

Manuscript Submission

Submitted articles should be categorized into one of the following : ① original articles, ② case reports, or ③ review articles. Original articles that have been previously published or are being considered for publication in another journal will not be accepted. Decisions on acceptance of manuscripts are made by the Editorial Committee.

General Format

All articles should be submitted in English, and formatted for standard 8 1/2×11inch(21×28cm)paper with at least a 1inch(2.5cm)margin on all sides and double spaced.

Manuscript length is as follows

Original articles : No more than a total of 17 pages, including main text, references, and figures and tables

Review articles : No more than a total of 26 pages, including main text, references, and figures and tables

Case reports : No more than a total of 12 pages, including main text, references, and figures and tables

- Manuscripts must be typed using a word processor or computer. Handwritten manuscripts will not be accepted.

Submissions must be sent by E-mail.

Manuscript Style

Submitted articles should be formatted as follows.

(1) Title Page

The title page should include the following :

- 1 . Title of article
- 2 . Corresponding author and coauthors
- 3 . Affiliations of all authors
- 4 . Contact name, address, telephone FAX number and e-mail address
- 5 . Sources of support that require acknowledgment

(2) Structured Abstract and Key Words

The following subheads must be included in the Structured Abstract ; introduction, materials, method, results, and discussion. The structured abstract must be no more than 200 words. List three to eight Key Words.

(3) Main Text and References

Organize the manuscript into four main headings : Introduction, Materials and Methods, Results, and Discussion. Define abbreviations at first mention in the text and in each table and figure. If a brand name is cited, supply the manufacturer's name and address(city and state/country). Line numbers and page numbers on each page are required to make it easier for reviewers to provide comments.

References

The authors are responsible for the accuracy of their references. Key the references(double-spaced)at the end of the manuscript. Cite references in the text *in the order of their appearance*. If there are more than three authors, name only the first three authors and then use et al.

Journal article

1 . Guiot BH, Khoo LT, Fessler RG : A minimally invasive technique for decompression of the lumbar spine. *Spine*. 2002 ; 27 : 432-438

Book chapter

2 . Sweitzer S, Arruda J, DeLeo J : The cytokine challenge : Methods for the detection of central cytokines in rodent models of persistent pain. *Methods in Pain Research*. In Kruger L, ed. Boca Raton, CRC Press, pp109-132, 2001

Entire book

3 . Atlas SW : *Magnetic Resonance Imaging of the Brain and Spine*. Philadelphia, Lippincott Williams & Wilkins, 2001

Software

4 . *Epi Info*[computer program]. Version 6. Atlanta : Centers for Disease Control and Prevention, 1994

Online journals

5 . Friedman SA : Preeclampsia : A review of the role of prostaglandins. *Obstet Gynecol*[serial online]. January 1988 ; 71 : 22-37. Available from : BRS Information Technologies, McLean, VA. Accessed December 15, 1990

Database

6 . CANCERNET-PDQ[database online]. Bethesda, MD : National Cancer Institute, 1996. Updated March 29, 1996

(4) Figures and Tables

All figures and tables should be submitted in the Word or PPT file.

Figures and tables may be produced with image processing or presentation applications. Images should be at a minimum resolution of 300 dpi, with both printouts and data provided(indicate application used in saving the media).

Include the scale(bar)in images captured with scanning electron microscopes.

Slides will not be accepted.

If color photographs are to be included, indicate this at the time of submission. Unless otherwise indicated, all images will be printed in monochrome.

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(5) Figure Legends

Legends must be submitted for all figures. List figure legends on a separate page at the end of the manuscript text.

Ethical Considerations

- Clinical research included in articles submitted to this journal must comply with the provisions of the Declaration of Helsinki. All case studies must clearly indicate consent from all patients and relevant persons to publish the information, including photographs. Do not include any patient names, initials, hospital patient Journal of Spine Research Vol. 2 No. 1 2011 177number, or any other information by which the patient can be identified. Upon submission, this consent will be considered to have been obtained by the authors' affiliated institutions.

- Articles reporting on research on human subjects must indicate in the "Subjects and Methods" section that the research was approved by the ethics committee of the authors' affiliated institutions and that the informed consent has been obtained from the patients.

- Articles reporting on data from animal testing must indicate in the "Subjects and Methods" section approval of the testing design by the affiliated institution's Animal Care and Use Committee and that the animals used in testing were handled in compliance with Japanese law.

- Authors of articles reporting on new DNA sequences must furnish that data to the Gene Bank and include the access number for that data in the article.

Proofing and Revision *

- Authors are to conduct initial proofreading. Except for corrections of minor errors and omitted characters or letters, corrections and revisions made in the author proofing are not permitted. Upon completion of the author proofing, authors should immediately (simply) send the manuscript to the publisher by registered mail.

- Our Editorial Committee may make revisions to terminology, phrasing, and other matter in the manuscript without the consent of the author(s). Portions of the manuscript requiring corrections will be noted with comments indicating that the material must be rewritten. Final English proofreading may be conducted by editorial committee

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- All authors must sign the copyright consent forms when submitting manuscripts.

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Deadline for submission: 20Dec.2017

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